



2017 NONPROFIT BREAKFAST SERIES

Join us for a four-part series designed to help organizations and community volunteers learn a variety of nonprofit essentials to grow your organization.

The fee for the Breakfast Series is \$100, and covers all four sessions. For more information and to register, visit <http://publicaffairs.nd.edu>.

TUESDAY, FEBRUARY 28, 2017

7:00 - 8:00 AM | Hot breakfast in the Mendoza College of Business Atrium

8:00 - 9:30 AM | FORESIGHT AND INNOVATION

Presenter: Sam Miller, Director of Gigot Center and Concurrent Associate Professional Specialist, University of Notre Dame

Change is accelerating and bringing with it new opportunities as well as complexity and risk. Successful organizations will be those that can interpret weak signals of change and translate them into actionable insights. For organizations seeking to provide meaningful value amid turbulent change, foresight and innovation are becoming increasingly essential skills. This session will provide an overview of foresight frameworks for discovering emerging opportunities and translating these insights into actionable innovation strategies. The intent of the workshop is to provide an awareness of the tools and mindset that can enable organizations to capitalize on change and lead the way in serving emerging needs.



TUESDAY, MARCH 28, 2017

7:00 - 8:00 AM | Hot breakfast in the Mendoza College of Business Atrium

8:00 - 9:30 AM | WHAT DO GRANT MAKERS WANT?
A FORMER PROGRAM OFFICER'S PERSPECTIVE

Presenter: Angela Logan, Nonprofit Professional Development Associate Director and Concurrent Professional Specialist, University of Notre Dame

Grantseeking is a people-driven, labor-intensive process. And the key to success in grantseeking is the grantmakers themselves — the people who make the decisions about awards from corporate, foundation and government sources. But who are these people? How do we connect with them? And what do they want from us? In this interactive session, I'll pull from my own grantmaking experience (and the experiences of friends and colleagues who are private and public program officers, reviewers and decision-makers) to give you a realistic, behind-the-scenes look at what it takes to create funder relationships that are authentic, high-integrity, and that *work for you*. Pulling back the curtain on the realities of life as a grantmaker, you'll get a glimpse at what your proposal is really up against. You'll learn what grantmakers love, what makes them grumpy—and how you can be sure you're delivering what they really, really want every time!





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TUESDAY, APRIL 25, 2017

7:00 - 8:00 AM | Hot breakfast in the Mendoza College of Business Atrium

8:00 - 9:30 AM | ESSENTIALS OF STRATEGIC PLANNING: WHAT WORKS, WHAT DOESN'T, AND HOW TO USE MY PLAN TO DRIVE RESULTS

Presenter: John Michel, Associate Professional Specialist, University of Notre Dame

If you are frustrated by a lack of direction, growth stagnation or strategic confusion in your organization, this overview will get you back on track. In this session you will learn the essentials of strategic planning including up-to-date best practices. John Michel will guide you on how to determine your most attractive projects to help you avoid program creep and learn how to prioritize project selection. Equally important, you will take home tools and rubrics to share with your strategic planning teams, and learn techniques for planning exercises with key people in your organization.



TUESDAY, MAY 30, 2017

7:00 - 8:00 AM | Hot breakfast in the Mendoza College of Business Atrium

8:00 - 9:30 AM | FACILITATING EFFECTIVE MEETINGS

Presenter: Carol Mullaney, Director, Office of Continuous Improvement and Concurrent Assistant Professional Specialist, University of Notre Dame; Duane Wilson, Program Director, Office of Continuous Improvement, University of Notre Dame; Angela Knobloch, Senior Program Director, Office of Continuous Improvement, University of Notre Dame

Have you ever conducted a meeting that didn't meet your intended objectives? Or have you ever attended a meeting that you considered a waste of your time? Effective meeting facilitation is critical to the success of any organization or initiative, but it is a skill that needs to be developed. In this session, we will cover: Decisions regarding whether meetings are even necessary; meeting preparation; conducting effective meetings (meeting types, tips and tools); and meeting follow-up and activity in between meetings.

